



Energex Contestable Works Electrical Contractor Project Completion Package Information Sheet

Note:

- Documents to be sent to subdivisions@energex.com.au. Subject line of email must be **(Completion Package SXXXXXXXXX Smith St Smithville)**
- The forms must have all relevant sections completed and be in order as indicated below. **(PDF format only)**
- Indicate in the box if the form is applicable (All forms may not be listed)
- The ***HV Apparatus Pre-Commissioning Sheet (Transformer Commissioning / Maintenance Sheet)*** needs to be a standalone PDF (clearly identifiable including project number).
- All sections below need to be standalone PDF's

| | | |
|------------------------|----------------------|--------------|
| PROJECT NUMBER: | PROJECT NAME: | DATE: |
|------------------------|----------------------|--------------|

Electronic documentation to be included in the Contractor's Project Completion Package submitted to Energex Contestable Works department

| ITEM | ENERGEX FORM No | CONTRACTOR FORM No | FORM INCLUDED | FORM NOT APPLICABLE |
|--|---|--------------------|---------------|---------------------|
| As Constructed Works plans | | | | |
| HV Apparatus Pre-Commissioning Sheet (Transformer Commissioning / Maintenance Sheet) submit applicable forms | Form 1175 Form 1184 Form 1179 Form 2928 Form 1577 | | | |
| Certificate of Completion | Form 1447 | | | |

Note 1: Refer to UDC Policy manual

| ITEM | ENERGEX FORM No | CONTRACTOR FORM No | FORM INCLUDED | FORM NOT APPLICABLE |
|--|---|-----------------------|------------------|------------------------|
| Low Voltage Test Sheets (Certificate of Test) <ul style="list-style-type: none"> - Insulation Test Report for 4 core LV Cables - Low Voltage Continuity, Insulation Resistances and Phasing - Testing of Connections to the LV Network Record Sheet | Refer Note 1 Refer Note 1 Form 2944 | | | |
| Earth Resistance Test Sheet | Refer Note 1 | | | |
| Rate 2 Public Lighting – Certificate of Test | Form 2010 | | | |
| High Voltage Cable Test Report | Form 1092 | | | |
| Copies of any Non-Standard Construction Approvals granted by Energex | E-Mail | | | |
| Cable Locator Conformation (If not on “As Constructed” Works Plan) | - | | | |
| Contractors Final Product Audit Report | | | | |
| Contractor Construction Check Sheets <ul style="list-style-type: none"> - Underground - Overhead - Street Lighting - Padmount Transformer Substation / Ring Main Unit | | | | |
| C&I Customer Substation Checklist | Form 1328 | | | |

Note 1: Refer to UDC Policy manual