

## Template for use by electrical contractors to record data required for EWR submission

\* Indicates 'Required' Field

<b>Customer Details</b>			
<b>Nominated Electricity Retailer</b>			
*Retailer Name	*If the request is for a New Connection, has the Customer applied for an account with a Retailer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Retailer Service Order No.	
*Date work will be ready for connection	National Metering Identifier (NMI)		
*Surname (or Business Name)		*Given Name (or ABN No.)	
Mobile Phone No.	Home Phone No.	Work Phone No.	
Contact Person (if different to Customer Name)	Postal Address (if different to Installation Address)		

<b>Installation Address</b>				
Unit/Shop No.	Street No.	Lot No.	Plan No. (RP/SP)	Street Name
*Suburb		*Postcode	Additional Address Information (eg UBD ref., nearest cross street, estate name)	
*If this request is for a multiple-occupancy premises, how many requests will be submitted?		or <input type="checkbox"/> N/A	Do you anticipate that traffic control will be required to carry out this request?	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Installation Details</b>					
<b>Reason for Request</b> (select request type in <b>EITHER</b> 'New Connection' section <b>OR</b> 'Additions and Alterations' section – do not nominate an item in <b>BOTH</b> sections)					
*New Connection	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary (TBS) <input type="checkbox"/> Unmetered	<input type="checkbox"/> Point of Attachment Advice Only <input type="checkbox"/> Form 3 Faults Rectified	*Additions and Alterations	<input type="checkbox"/> Meter Alteration <input type="checkbox"/> Service Upgrade <input type="checkbox"/> Reseal Meter <input type="checkbox"/> By-passed Relay	<input type="checkbox"/> Point of Attachment / Relocation <input type="checkbox"/> Point of Attachment Advice Only <input type="checkbox"/> Form 3 Faults Rectified
Additional Information about Request (briefly describe the purpose of the request)					
Pole / Pillar No.	*Property Pole <input type="checkbox"/> Yes <input type="checkbox"/> No	*Meter Location <input type="checkbox"/> Outside <input type="checkbox"/> Inside	*Main Switchboard Location <input type="checkbox"/> Outside <input type="checkbox"/> Inside		
Existing Meter No./s	*ENERGEX Supply <input type="checkbox"/> Overhead <input type="checkbox"/> Underground	Network Availability <input type="checkbox"/> Existing <input type="checkbox"/> Required			
Directions to access Main Switchboard					

<b>Metering and Load</b>				
<b>*Metering Required</b>				
<input type="checkbox"/> Whole Current ( $\leq 100$ Amps) <input type="checkbox"/> Current Transformer CT ( $> 100$ Amps - Form 1291 required) <input type="checkbox"/> Time of Use <input type="checkbox"/> Other		<input type="checkbox"/> Poly Phase <input type="checkbox"/> Photovoltaic (net) <input type="checkbox"/> Photovoltaic (gross)		*Preferred Network Tariff
<b>Consumer Mains</b>			<b>Sub Mains</b>	
*No. of phases required?	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	*Maximum Demand (Amps/Phase)	No. of phases back to the main switchboard?	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Cable Size (mm <sup>2</sup> )		Cable Size (mm <sup>2</sup> )		Sub-circuit Load (Amps/Phase)

<b>Remarks</b>
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